



St. Valentine In-person Learning Safety Plan

Before School Begins (August)

- Look over the [CDC website](#) for helpful articles about in person learning
- Talk with your child about what to expect when they return
- Make sure you have all needed supplies
- Visit the [Michigan Cares](#) site for extra support in helping children of any age with emotions.

While at Home:

- Parents/guardians are required to take child's temperature every morning and answer [screening questions](#).
- Students with a temperature of 100.4 or greater should stay home and consider testing for Covid-19
- Any positive test results must be reported immediately to school office.
- It is strongly encouraged that each student has a minimum of 2-3 masks, with their first and last name labeled on it, and that students practice safe wearing of masks at home for extended times.
- Cloth masks should be washed daily.
- Students with a temperature of 100.4 or greater should stay home and consider testing for Covid-19
- Practice regularly with your child good handwashing
- Practice safe coughs and sneezes into elbow
- Clean masks daily. Send your child with a mask to wear and a mask to spare, just in case an extra is needed. Disposable masks are available at school if needed.
- Families should adhere to all recommended safety practices for Covid-19 spread prevention during non-school hours to help ensure St. Valentine community safety.
- Parents should follow the health flow chart for what to do if a child is feeling sick, or has had exposure to someone with Covid-19. This was sent home and is on the FACTS family portal "resources".
- If a household member is sick (sibling, parent) the parent should follow the flow chart for when to keep your child home from school.

Screening/ Arrival to School:

- All staff who enter the building will conduct a health screening and must wear mask, this includes those who are vaccinated.
- All K-8 drop off will be in the library lot all year. Preschool drop off will be at the preschool door.
- School grades K-8 drop off begins at 7:40 and will school will start at 8:00 AM; Preschool arrival will begin at 8:00AM and school will start at 8:15 AM.

- Upon arrival at school students will answer a health check and have temp taken by staff just inside the building. Students may have to wait inside the door until their temperature regulates from being outside and a correct temperature can be taken.
- Students will arrive wearing masks and grades Preschool-8 will wear masks during the school day unless they are eating, or drinking, or outside for recess.
- Teachers in early education Preschool-grade 2 will do their best effort to ensure masks and distancing while recognizing that the age of the student may affect student mask wearing.
- Family members (parents/guardians) or other non-staff adults are allowed in the school building by appointment only or with a volunteer sign up. All non-staff adults will wear masks, regardless of vaccination status, and will sign in for a health screening and temperature check at time of entry to the school.
- Students are to wash their hands before coming to school. If they have not washed their hands before leaving for school they will be asked to wash with soap and water or utilize hand sanitizer at the classroom door.
- St. Valentine will make our best effort to promote hand washing with soap and water instead of hand sanitizer. Hand sanitizer will be used when it is not feasible to use soap and water.
- Before entering Kid's Club (latchkey) at the end of the day students will have temperature taken and answer health questions
- Before entering Kid's Club (latchkey) students will wash hands
- Students will go from screening/sanitizing and go immediately to their classroom. We will no longer line up outside of school or outside of the classroom.
- Students will practice social distancing at the Health Department recommended distancing.

School Day Protocols:

- Homeroom classes will not mix with other classes unless there is an assigned cohort for recess lunch or other activity determined by administration as necessary.
- Field trips will be considered only if the risk of covid transmission is reported as low. There will be no field trips in the first trimester of the 2021-2022 school year.
- Students will not visit the office unless at administration's discretion and if office visit is necessary all safety hygiene protocols will be followed.
- Students who are not feeling well will not go to the office, they will instead go to the "Cares Room" (isolation/quarantine) and a parent will be called.
- The "Cares Room" will be cleaned after each use.
- Classroom set up will adhere to social distancing guidelines.
- Parents may not enter the building and must make an appointment to visit the office. Clear protocol for how parents can communicate with school personnel and handle school business for their child will be sent prior to the start of school.
- Students will be allowed to eat snack in the classrooms when the food comes from home, only prepackaged food will be offered to a student who forgets their snack.
- Teachers will not serve any food in the classroom for holidays, birthdays, or to enrich lessons. Any food served in school that is not pre-packed from the store must be served through the hot lunch. breakfast staff only following all health and safety guidelines.

- Dismissal will be in the church parking lot and students will be spread out according to class or cohort so that classes do not mix. Students will not be required to wear masks when outside.

Masks:

- All Staff will wear masks unless a mask can not be medically tolerated (doctor's note required) or a staff member is eating, or alone in in their classroom or office.
- All students will wear masks unless the student has a medical exception or special education need that is affected by the mask. In the case of medical exception, a doctor's note is required.
- Students will not be required to wear a mask when outside, however a student may wear a mask outside if it is the preference of their family that the student do so.
- Students will not wear masks when eating or drinking.
- Students in early elementary (preschool through grade 2) will do their best to properly wear masks. Teachers will do their best effort for student mask wearing.
- The St. Valentine community will show respect to anyone with medical exception not wearing a mask and to any student who choses to wear a mask in a situation it is not required. Staff will coach students on how to respect others in all masking situations.

Hygiene:

- Proper hand hygiene techniques (for coughing/sneezing) will be reviewed with staff and students.
- All classrooms will have hand sanitizer and disinfectant available and students will have regular handwashing opportunities worked into the daily classroom schedule.
- Bathrooms will be monitored for proper handwashing and safe social distancing as is appropriate by age and student training.
- Bathrooms will be checked and sanitized by maintenance staff periodically throughout the day. A log of these checks will be kept in the office.
- Water fountains will be not be available for use, however students can use the touchless water bottle filling stations located throughout the building.
- Six additional hand sanitizer stations have been added to the building this year in addition to the classroom supply.

Classroom Procedures:

- Two "mister" machines have been purchased for safely and quickly sanitizing all school spaces used throughout the day. In addition, Anago cleaning company has carefully matched their end of the school day cleaning protocols to health department standards.
- During nice weather classes may be held outdoors at teacher's discretion. Students will social distance and can remove masks when outside.
- New air filters are installed in the ventilation system throughout the building.
- Windows will be kept open for air flow for as much of the year as weather allows.
- Desks will be wiped down periodically throughout the day as well as at the end of each day.

- Middle school students will move between content area classrooms as a part of their daily schedule. Classes will be sanitized in between middle school class changes.
- Specials classes teachers may move to the homeroom class for class. When this is not possible the specials classroom will be sanitized in between class switches.
- PE may be held out doors during fall/spring. Physical education can be held in the gym with social distancing and masks.
- St. Valentine will not conduct indoor assemblies that bring together students from more than one cohort.
- Students will be placed as far apart as is feasible in classrooms- classrooms may moved depending on the size of the class to be able to accommodate spacing.
- Signs for hygiene and social distancing markers for spacing will be used throughout the building as is appropriate.

Lunch/Recess:

- Lunch will be at staggered times down in the gym area to ensure homeroom classes do not mix.
- In good weather homerooms will have assigned “picnic” days to eat outside.
- Hot lunch will be served according to all health and safety guidelines.
- Masks are worn in the lunch room by students any time they get up from their table to move around unless a student has a medical exception.
- Students follow “traffic patterns” entering and exiting the gym to ensure that classes/cohorts do not mix.
- Students will sanitize/wash hands before and after lunch.
- Students will have designated areas on the playground and will socially distance.
- Masks will not be required at recess. A student may wear a mask at recess if the family wants the student to do so.

Mass:

- Preschool will not attend mass for the first half of the school year, this may be adjusted in the spring. If preschool attends for a special event (ex. Nativity play) parents will be notified in advance of the plan.
- Kindergarten and first grade will begin the school year by learning about the parts of the mass and liturgical tradition. Kindergarten and grade 1 will watch mass virtually when appropriate. Kindergarten and grade 1 parents would be notified before any adjustments to mass attendance for their class.
- Grades 2-8 will attend mass in person weekly. Students and staff will wear masks and be spaced appropriately in the pews. Students or staff with medical exception are not required to wear a mask to mass.

Quarantine Area (Cares Room):

- Staff exhibiting signs of Covid-19 will be sent home immediately to be tested.
- Student exhibiting signs of Covid-19 will be placed in the quarantine area(s) provided. Students will be sent home, tested, and will be permitted to return to school with a doctor’s note verifying a negative test result or according to Wayne County Health Department directive.

- All Wayne County Health Directives will be followed for any potential or proven Covid-19 cases.
- Families will be notified by school email if the school becomes aware of the presence of any laboratory positive or clinically diagnosed cases of Covid-19 in the classroom or school to encourage closer observation for any symptoms at home.
- If a student was identified as a close contact of a known positive case a parent would get a phone call notifying them of the situation.
- Any student who is a close contact of a known positive case will be required to quarantine. A close contact is currently defined as an unmasked individual who is less than 6 feet from a known positive case for 15 minutes or more, or a masked individual who is within 3 feet of a known positive case for 15 minutes or more.
- St. Valentine School will regularly update a Covid-19 dashboard on the school website with the number of positive Covid-19 cases.
- St. Valentine School will not provide virtual learning to students who are individually quarantined. St. Valentine School will provide missed work and time for the student to catch up. Teachers will work with the student upon return from quarantine.
- In the event an entire class should need to quarantine or the school needs to close for a period due to health department or state directive, St. Valentine School will be prepared to provide virtual learning for students within two days of the change.

Quarantine Requirements per Wayne County Health Department

Below are steps to be taken when a student or staff member receives a positive COVID-19 test result.

Upon determination of a confirmed positive case, schools should do the following:

1. Notify local health department. Follow the steps below unless your local Health Department directs otherwise.
2. Determine close contacts. An individual who has been identified as a close contact of a positive COVID-19 case must self-quarantine for ten (10) days. However, if the individual is experiencing COVID-19 symptoms after ten (10) days, they must continue to quarantine until they are completely free of COVID-19 symptoms. Close contacts may provide proof of a negative test 5-7 days after contact and return to school at that time.
*Self-quarantine of a close contact is required unless exceptions listed below apply.
3. A close contact is defined as someone who is within 6 feet of a confirmed COVID-19 case for a total of 15 minutes over a 24-hour period.

*Exceptions to Self-Quarantine Requirement after determining close contacts.

No self-quarantine period is required for a close contact of a positive COVID-19 case in the school setting when an individual is and remains asymptomatic AND one of the following applies:

- Within the past three (3) months the close contact provides proof of a positive, confirmatory COVID (PCR) test, OR
- Fourteen (14) days have passed since the close contact was fully vaccinated, (with documentation) OR

- The potential exposure to COVID-19 occurred in a classroom while maintaining at least six (6) feet of physical distance between the two, OR
 - The potential exposure to COVID-19 occurred in a classroom while both the positive COVID-19 case and close contact were masked, and they maintained at least three (3) feet of physical distance between them.
4. School will notify close contacts of quarantine requirements and the school community of positive case.

Social and Emotional Well Being

- Just as we have always done, St. Valentine Faculty and staff will work to ensure a positive learning environment where the social and emotional needs of students are taken into consideration as well as safety and academic needs.
- Faculty, staff, and Parent Teacher Club will work to continue to provide safe community building events either virtually or in person as is in keeping with current guidelines.
- Faculty and staff will work together to plan creatively for ensuring there is still joy and excitement in the classroom despite current social distancing restrictions.
- There are free mental health resources found [here](#) provided by the Michigan Department of Education.
- After school extra-curriculars will be offered with St. Valentine School Covid-mitigation strategies in place for student safety.

Other Precautions:

- Parent Teacher Conferences will be held virtually.
- Faculty and Staff will ensure regular communication from school to home so parents are able connect and support without physically entering the building.
- Preschool families will enter with only three families at a time to need to sign in and sign out. Families will wait outside until directed that they may enter.
- Kid's Club families (latchkey) will sign out in the hallway outside of the Kid's Club room.
- Screening protocols for Wayne County Health Department will be used for all employees.
- School building cleaning and cleaning solutions will follow the all AOD rules for the return to school plan.
- Staff will participate in additional training before the start of the school year to ensure all safety guidelines are followed.

Additional Information:

- Preschool, and Kid's Club are state licensed and must follow all LARA rules and guidelines for hygiene and safety. These will be shared with families enrolled in these programs should any procedures different from those stated in this document.
- If the state of Michigan were to return to shelter in place all learning would become virtual (see St. Valentine Virtual Learning Plan).
- We are working through all possible scenarios anticipating things to continue to change and will keep St. Valentine community updated.

- All students will get a quality St. Valentine education in keeping with our school mission to the best of our ability whether in person or virtual.

This plan is not exhaustive and may be updated as State of Michigan, Department of Education, Archdiocese of Detroit, and CDC recommendations evolve.

Changes/adjustments to this plan are at the discretion of the St. Valentine School administration.